



## Message from the Principal

Choosing where and which course you wish to study can be one of the most important and difficult decisions you will ever make. It is therefore essential you fully consider all your options.

In choosing the UK you will be a student in a country that is a world leader in education with qualifications that are respected and valued all over the world. By electing to study at CAVENDISH COLLEGE, a BAC accredited and DfES approved study centre with over 22 years of experience in training and educating international students, you will be joining one of the most prestigious independent colleges in London.

Cavendish has been providing high quality courses for all types of students since 1985. We offer a wide variety of academic, professional and vocational programmes from diploma to masters level, designed to equip you for the world of work and enhance your future career. In addition, our experienced staff who understand very well the various challenges facing overseas students, will give you the fullest possible academic and pastoral support while you are here.

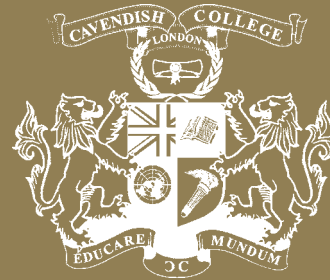
Situated in the very heart of London, Cavendish offers easy access to all the major tourist attractions, theatres, cinemas, clubs, museums and galleries. It is also just a few minutes walk from London University Library and several of London's most comprehensive bookshops. Cavendish has an ideal location.

We hope that you enjoy looking through the college prospectus and website, which have been designed to give you the fullest possible information to help you make an informed decision and if you can demonstrate a willingness to succeed then we look forward to receiving your application and welcoming you to CAVENDISH COLLEGE.

I am confident that by choosing Cavendish and taking full advantage of the College's extensive facilities, academic excellence and internationally recognised courses you will be best prepared to achieve all your educational and career objectives.

I look forward to meeting you at CAVENDISH COLLEGE.

**Dr John Sanders BSc MBA PhD**  
PRINCIPAL



## Departments and courses

Master of Business Administration (MBA) • PG Dip in Management Studies (DMS) • BA (Hons) in Business Management (One year top up degree) • BA (Hons) Business Management (Three year programme) • BTEC HND in Business • The Chartered Institute of Marketing (CIM) • Professional Diploma in Marketing and Communications • Professional Diploma in International Management Studies • Professional Diploma in International Trade

### 12 Business and Management

PG Dip in Strategic Hospitality Management • BA (Hons) in Hospitality Management • Hospitality Management Diploma (AHLA) • CTHCM Advanced Diploma in Hotel Management • Hospitality Management Advanced Training Diploma • Professional Diploma in Travel and Tourism Management

### 32 Hospitality and Travel & Tourism

PG Dip/MSc in E-Technology for Business • BSc (Hons) in Computing (One year top up degree) • BSc (Hons) Computing (Three year course) • BTEC HND in Software Development • Professional Diploma in Software Development

### 46 Computing

Higher Diploma in Digital Media • Professional Diploma in Digital Media • Professional Diploma in Film & Video Production • PG Dip in Film & Video Production • Professional Diploma in Computer Animation

### 58 Digital Media

PG Dip in Art & Design • PG Dip in Architectural & Interior Design • PG Dip in Creative Fashion • PG Dip in Fashion Marketing and Merchandising • Professional Diploma in Fashion Design • Professional Diploma in Fashion Marketing • Professional Diploma in Architectural & Interior Design • University Foundation Diploma in Art & Design • Professional Diploma in Photographic Studies • Professional Diploma in Design Communications • Professional Diploma in Media Make-up and Special Effects

### 70 Creative Studies

CUFP Business • CUFP Information Technology • CUFP Engineering • CUFP Social Sciences (Including Law)

### 94 University Foundation Programmes

English & Study Skills Support • IELTS Preparation Course

### 106 English as a Foreign Language

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CAVENDISH COLLEGE LONDON  
 35-37 Alfred Place, London WC1E 7DP  
 Tel: 0044 (0)20 7580 6043  
 Fax: 0044 (0)20 7255 1591  
 Email: learn@cavendish.ac.uk

# How to find us



Located in central London CAVENDISH COLLEGE is within easy reach of the city's key landmarks and tourist attractions.

## Our nearest Underground stations:

**Goodge Street** – Northern line

**Tottenham Court Road** – Central line

**Warren Street** – Victoria Line or Northern line

**Euston Square** – Hammersmith and City line, Circle Line or Metropolitan line

## The nearest railway stations:

**Euston Station**

**King's Cross St Pancras**

## We recommend finding your way to Goodge Street Station:

### from London Gatwick Airport

- 1 Take the 'Gatwick Express' from Gatwick Airport station to 'Victoria Station'.
- 2 Get off the mainline train at 'Victoria Station' and change onto the 'Circle line' or 'District line', then travel 'eastbound' 3 stops to 'Embankment'.
- 3 At 'Embankment' you need to change Underground trains. Change onto the 'Northern line' and travel 'northbound' 4 stops to 'Goodge Street Station'.

### from London Heathrow Airport

- 1 Take the London Underground to central London.
- 2 Get off the train at 'Leicester Square Station'. You need to change Underground trains, so follow the signs to the 'Northern line'. Travel 'northbound' for 2 stops to 'Goodge Street Station'.

“Overall our aim is to make our students feel at home in London, and to provide the support students need to allow them to concentrate on their main objective – to study and obtain a well recognized qualification.”

MRS LIL RICHARD  
DIRECTOR – INTERNATIONAL RECRUITMENT

## Student Services

Moving to a major city like London can be both exciting and daunting, especially if this is your first time away from home.

At CAVENDISH COLLEGE, we do our utmost to help you settle down and progress in your studies as smoothly as possible.

Our student services team will help you with all matters including:

### Study Support

Students are helped to achieve their full potential during their study period at Cavendish College through a variety of academic support services. These include one-to-one tutorials, complimentary English language and study skills classes, private tuition (when remedial assistance or exam revision is required) and IT skills training. You can be sure that the teaching staff will do all they can to ensure your success.

### Accommodation

Cavendish College provides a comprehensive service to students requiring accommodation in London. We have a Student Accommodation Officer who is dedicated to help you make your initial booking. There are different types of accommodation available: host families, student houses, hostels and shared houses/flats.

As a general rule you should make arrangements about your accommodation before your course commences. For more details and to request an accommodation information pack and booking form, please e-mail our accommodation officer on [ACCOMMODATION@CAVENDISH.AC.UK](mailto:ACCOMMODATION@CAVENDISH.AC.UK)

### Part-time jobs

Whether you are an EU/Home student or an international student, you may want to work part time during your studies. International students are allowed by immigration law to work a maximum of 20 hours per week during term time and full time during holidays.

Cavendish College student services team will provide you with all the guidance you need to search for a suitable job.

### Counselling

The college provides a counselling service and will assist and advise students on matters regarding their current or future studies and on their career development. Welfare support and counselling is available for students who require additional help in settling in the UK or need guidance in personal matters in order to achieve their full academic potential.

### Health

The student services team will also help students register with a doctor (overseas students are entitled to health care under the National Health Service).

# Resources & facilities

At CAVENDISH COLLEGE we are proud of the resources available to our students, both full time and part time. We have all the facilities you would expect in a modern international College and are committed to constantly upgrading these facilities to maintain their high standards.

The College occupies a purpose-built six floor building in the heart of London with a large number of classrooms, library, five computer laboratories and seven specialist creative studies studios.

### Classrooms

The classrooms are modern, clean, well lit and equipped with the usual whiteboard, digital projection and Audio/Video equipment that you would expect in a modern college. In addition all classrooms have computer network hard points to enable teachers to use the college network and the internet as tools for their lessons.

### Computer Labs

The computer rooms at Cavendish College are equipped with the latest technology, including all the additional hardware which today's students of IT courses are expected to be familiar with: scanners, laser printers, DVD/DC writers, LCD projectors, video editing facilities, etc. As the field of computing advances, we continually upgrade our equipment to keep our students abreast of the newer and better technology as it becomes available.

The software packages used by Cavendish students are those currently required for a professional career. These packages are continuously upgraded to the latest version to ensure that the courses are absolutely up to date.

Cavendish operates an 'open access' policy for its students thus enabling room availability to all full-time students for practice outside of normal taught class hours.

### Library

At Cavendish College we place great emphasis on students' own research into their chosen field and encourage them to use the college's library facilities. Our library has thousands of texts relating to the courses taught here. We also subscribe to dozens of specialist journals and trade magazines in order to help our students keep abreast of all the latest trends and advances in their chosen field, be it art, computing, travel, business or hospitality management.

The college also subscribes to a number of 'online' resources that students can gain access to – depending on their course.

### WI-FI Internet

Cavendish College provides access to the internet to all full time students within its library environment, computer rooms and also by wireless connection using your own laptop anywhere else around the College.

### Café

We have a large canteen and restaurant in the building where students can meet in a relaxed and friendly atmosphere outside lessons.

The canteen provides snacks and hot and cold beverages throughout the day. In addition, at lunchtime students can enjoy meals from a selection including delicious Thai specialities.

# How to apply

## STEP ONE Choose from three options to apply

### YOU CAN Apply directly to the college –

Students can request for an application pack by contacting the college admissions team by e-mail: [LEARN@CAVENDISH.AC.UK](mailto:LEARN@CAVENDISH.AC.UK) or by phone 0044 (0)20 7580 6043.

The completed application form should then be returned to the College (to the attention of 'Admissions Department') with attested copies of the student's qualifications, CV and academic/work reference letters as appropriate depending on the course the student is applying for.

**OR Make an online application –** Students can also submit the application form by visiting our website [WWW.CAVENDISH.AC.UK](http://WWW.CAVENDISH.AC.UK) Upon receipt of the online application form, one of the members of the admissions team will contact the student to request the submission of further documents to complete the application process.

**OR Through our local representatives (overseas) –** Cavendish College has set up formal ties with a large number of representatives around the world: Japan, Korea, Thailand, Vietnam, Indonesia, China, Russia, India, Pakistan, Bangladesh, Sri Lanka, Brazil, Peru, Mexico, and many more.

Students can submit the application form at one of our representative's offices in their home country and take advantage of their expertise in selecting the most appropriate course, compiling the appropriate documentation for student visa application and much more.

If you wish to receive confirmation that a specific institution is one of our official representatives, please do not hesitate to contact Cavendish College admissions team by e-mail or phone.


## STEP TWO Accept your Conditional Offer

Once the admissions team at Cavendish College has received the completed application form, it will be assessed and a **Conditional Offer** letter will be sent to the student directly or the representative handling the application.

The Conditional Offer letter will give the student specific instructions on what needs to be done next, e.g. pay a course deposit and/or submit further documents and/or attend an interview.

## STEP THREE If you are accepted onto the course

Once the conditions stated in the Conditional Offer letter have been met, the College will send the student an **Unconditional Offer** letter. This letter is the document confirming that the student has a place reserved on a course and has been fully registered. As such, it is also the document used when applying for a visa (if required).

CAVENDISH COLLEGE is proud of its multicultural student body which reflects the diversity of a cosmopolitan capital city like London. As such, we welcome male and female students of any nationality but we pay particular attention to international students, who have usually made a special effort to come and study in the UK. Adjusting to life in London and trying to fit into a new environment can represent a major challenge for some students. If you find that you have queries about your student visa, work permit, accommodation, living costs or Home Office regulations, our student services team will be happy to help you .


## International Students



**Taofiq Yahaya, Nigerian**  
Study at CAVENDISH COLLEGE

"I am studying at CAVENDISH COLLEGE the MSc in E-Technology for Business. The support I received from Cavendish started all the way from Nigeria at the British Embassy when I applied for my visa because of the consistent ease in communicating with the school and the swift actions being undertaken by the school authority. This support by the school makes it stand out from other schools where students have difficulty with contacting and communicating with staff. Plans for accommodation and pick up from the airport were also done in earnest and I did not have to stress about finding my reserved accommodation. The strength of the school lies in students' access to staff and the staff's willingness to attend to such students.

The teaching staff at CAVENDISH COLLEGE are highly qualified and experienced in a wide range of professional skills. Their facility to combine a practical knowledge with special ability to teach results in maximum benefit to the student.

All tutors adopt a modern, encouraging and understanding approach with a clear aim of enabling students to get the most out of both the course and themselves 

## Teaching



### University Foundation Programme in Engineering Omid Khayatha, Iran

"Hello, I am Omid from Iran. I joined CAVENDISH COLLEGE to study the University Foundation Programme in Engineering from September 2006 to July 2007. My experience at the College was fantastic! The teachers were continuously monitoring my performance and encouraging me to study hard so I could achieve the grades required to join the University of my choice. Now I am very happy because I have a place at University of Surrey to do a BSc in Medical Engineering, this was what I dreamt of doing and now it is true."

### Postgraduate Diploma in Film and Video Production Rishad D'Cruz, India

"The teachers in my course are outstanding! Most of them are working in the Film industry so not only they provide us with a lot of academic information but also practical and real life examples. All the projects given to me are 80% practical work and 20% academic so I strongly believe that once I complete this course I will be ready to work in Industry."

### English as a Foreign Language (EFL) Theodora Okomo Mdong Obono, Equatorial Guinea

"I have been studying English at CAVENDISH COLLEGE for the last six months and my teachers have always been really helpful, considerate and very professional. I am very happy learning and enjoying the London experience."

## Work hard & play hard

College life is about more than just studying. Of course you will want to obtain a good Diploma or Degree, but you will also want to make the most of the lifestyle that goes with it.

It is unnecessary to list all the attractions that make London such an exciting place. Its famous music and sports venues, art galleries, theatres, museums and shops can satisfy the most demanding and wide-ranging tastes.

London is the UK's media centre, seat of Government and financial heart, it is the focus of national power and of world-wide influence. In addition, its history, libraries and architecture, its cosmopolitan mix of influences and generous scattering of parks and heaths make it a fantastic city to live, study and work in.

CAVENDISH COLLEGE is located in the liveliest part of London, the city centre. Within walking distance of the College, students can find London's key tourist attractions, theatres, clubs, pubs and shopping areas.

Joining CAVENDISH COLLEGE is not just an academic learning experience but it is a life experience that will change your view of the world!

### Accreditation, validation & memberships

